## Greater Manchester Marathon Transfers/Withdrawals/Refunds Policy

Considerable effort goes into producing an event such as the Greater Manchester Marathon. From the moment we receive your entry we expend funds and apply them in good faith in relation to your entry. These costs include fees to our payment processing provider, products for goody bags and prizes, venue hire time, and general staffing costs – for example, a significant amount of administration and practical work also starts the moment you enter and continues up until, and even after an event.

In respect to any request for a race transfer, withdrawal, and/or refund, we will implement the following policy: This policy has been created in fairness to all the event competitors so that equal opportunity exists for registering for the Greater Manchester Marathon. There are no race day registrations or race day transfers for the Greater Manchester Marathon, even if a registered athlete is a "no show" and a slot is available. This policy has been implemented in fairness to all other competitors who registered for the event, to ensure that events start on time, for legal and safety considerations, and for event management.

## Refunds

Refunds will not be issued after a Race Entry has been submitted. However, under certain circumstances, we will happily defer your entry to the same event the following year. We are very sorry if not giving refunds sounds harsh, but you will find that other organisers will only provide you with a credit note for half your fee and/or do not allow race transfers in the same year at all – so at least we are not that harsh!

## Withdrawals

A withdrawal from the Greater Manchester Marathon can be made at any time prior to an event. Please let us know of your withdrawal in writing as soon as possible (e-mail to <u>info@xtramileevents.com</u>). If your cheque or online payment is received before the 31<sup>st</sup> January 2015, and you are withdrawing, you can request a Race Transfer to next year's race (instructions for how to do this are below).

# Transfer your entry to someone else

Please note that you cannot transfer your entry to anyone else – this includes race day transfers at any Xtra Mile events, even if a registered athlete is a "no show" and a slot is available. We do not allow you to transfer your entry to anyone else for insurance reasons, medical reasons, legal and safety considerations, the amount of administration involved, and for event management.

#### Transfer your entry to next year's marathon

We do allow race transfers to the following year's marathon. A race transfer is defined as transferring a competitor's Race Entry from the Greater Manchester Marathon to the following year's Greater Manchester Marathon for any reason (injury, unexpected calendar conflict, etc.) A race transfer can occur under the following conditions: \* The request to transfer out of a race must be made in writing before 31<sup>st</sup> January 2015 (e-mail to info@xtramileevents.com ). \* No transfers will be allowed outside of this deadline. \* The fee for a race transfer is £10.00 and this must be received before the 31<sup>st</sup> January 2015. \* Where the race being transferred to is more costly than the race being transferred from, this difference must be paid before the Race Transfer can be accepted.

\* • Entrants can transfer to an event in the following year, but the Race Organiser reserves the right

to refuse such requests – e.g. when an event may not run the following year. Transfers before the 31<sup>st</sup> January 2015 can be managed, but after this date a transfer causes considerable issues both monetarily and organizationally as e.g. participant packs have been prepared, race numbers ordered, and much of the logistics relating to other race amenities have begun too. Sorry, but this is why we have this cut-off period.

How to make a withdrawal and/or transfer to another Xtra Mile Event:

Email us at info@XtraMileEvents.com and provide us with the following details: \* Name: \* Date of birth: \* Name of event you are withdrawing from: \* Would you like to transfer to next year's race?: Yes / No \* When we have confirmed (via e-mail) that you may enter the alternative event of your choice, please send a cheque for £10, made payable to "Greater Manchester Marathon", as your transfer fee to: Xtra Mile Events 180A Ashley Road, Altrincham WA15 9SF. We will then e-mail you to confirm receipt of your payment and confirm your entry into the event of your choice. Thank you very much for your understanding of this policy